

FOUR MARKS PARISH COUNCIL

Minutes of the Meeting of the Open Space Committee Held on Wednesday 4th February 2015, commencing at 8.30pm At the Benian's Pavilion, Four Marks

Members Present: Cllrs A Tomlinson (Chair), Cllrs J Foster, T Brake and W Howsego
Attending: S Goudie (Clerk)
Apologies: None

OPEN SESSION:

Cllr Brake expressed his concern over the use of the cricket pitch by the footballers and asked that the football club be contacted and asked to roll it, once it was no longer being used.

The Clerk confirmed that she was liaising with Tichborne Cricket Club and hoped to set up a meeting imminently with representatives from both clubs to discuss arrangements.

15.01 OS APOLOGIES FOR ABSENCE

There were no apologies for absence.

15.02 OS MINUTES

- The Minutes of the Meeting held on Wednesday 3rd December 2014, were proposed as a true record by Cllr Brake, seconded by Cllr Foster, and signed by the Chairman.
- **Matters Arising:**
 - The Clerk apologised that due to other overriding issues the Parish Council land had still not been registered, but that this was still a priority and hoped that it would be done by the next meeting.
 - Badger Close. The orchard had been cleared and was now awaiting tree planting.
 - Cemetery. The fencing surrounding the ashes grave had been removed.
 - Hedge encroachments. Following a second complaint over the hedging encroachment to the front of 5 Lymington Bottom, the Clerk advised that a letter had been prepared and would be sent imminently. The Kingswood Rise encroachment had now been addressed.
 - Christmas lights. Cllr Foster confirmed she had sent a testimonial letter and that she would shortly be placing the additional order.

15.03 OS ONGOING ISSUES/PROJECT UPDATES:

- Oak Green. The two upgrading options had been circulated and were discussed at length. There was a difference of opinion over longevity versus aesthetics. As the works were going to cost in the region of £30,000, a proper tender process would need to be carried out. It was agreed that the two options would be presented at Full Council, and a vote taken on which option to go for, and then tenders would be invited.
The bags of building rubble behind First Impressions were discussed, they have denied emphatically that it is theirs. It was agreed to contact EHDC and ask them to remove them.

- Lymington Bottom Triangle. The Clerk had prepared an updated sketch plan of the area, with the proposed locations for the benches and bin. It was agreed to order the Contemporary Classica bench from Glasdon, together with a new bin. The rotary club would be appraised of the decisions made and await to hear whether they are still proposing to supply the second bench and shrub bed. Clerk to organise fortnightly litter collection.
- Recreation Ground:
 - Old Pavilion demolition. Debrief.
It was agreed that following the issues that arose over this project that:
No job involving any contractors or sub-contractors would commence until the Parish Clerk has copies of the Insurance documentation, Health and Safety procedures, risk assessments, method statement and/or programme of works, as appropriate.
No job would be split between contractors unless necessary.
Tender process would be strictly adhered to, and the Clerk would remind Councillors each time of the rules and their duty to declare any interest and adhere to Standing Order 18d.
 - Uplands Lane resurfacing. It was agreed that this should be done as a matter of urgency. Two quotations had been received, a third was being sought for a decision at Full Council.
 - Adult multi gym. The Clerk confirmed she was visiting Rowlands Castle next week and would be looking at their newly installed equipment and report back as appropriate.

15.04 OS NEW ISSUES

- New Flag. The designs by the local school were circulated and discussed, although there were some lovely examples, the brief of no more than 3 colours and simple had largely been ignored. A design was unanimously chosen with a couple of tweaks and it was felt that the chosen design would be presented for approval at Full Council.
- Wildflower meadow. This item had been requested as a Full Council Agenda item, so was not discussed.
- Cemetery Regulations. The Clerk confirmed that following her attendance at a recent Cemetery management course, a tightening up of regulations needed to be addressed. New forms would be prepared as soon as possible, and tighter checks made.
- Skate Park. The Clerk confirmed more vandalism at the Skate Park and it was generally felt that no further money should be spent making good the damage. She advised that she was trying to contact the adjacent landowner to see if there would be any way the area could be cleared to open up the skate park and make it less isolated. Cllr Brake also advised that rats had been reported in the vicinity of the pavilion and the Clerk agreed to contact EHDC to address.
Litter bins. It appears that, following the Benian's committee's request for a larger bin that EHDC have been emptying the bins and they shouldn't be, Clerk to contact Landscape Group, as a matter of urgency to arrange a collection schedule. It was agreed that Biffa should be contacted to arrange a commercial bin for the use of the pavilion only with a key system.
- Kingswood Rise/Penrose way. The Clerk had received a complaint from a resident over proposed ground works by EHDC, it was agreed that as the land does not belong to the Parish Council, that there was little they could do other than raise their concerns in support of the residents.

15.05 OS DATE OF NEXT MEETING

Wednesday 1st April 2015, venue to be confirmed, to follow Planning Committee.

15.06 OS Meeting closed at 10.00 pm

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Chairman