

Four Marks Parish Council

Unit 32, Lymington Barns, Lymington Bottom Road, Medstead, GU34 5EW

Tel: 01420 768284 Email: clerk@fourmarkspc.co.uk

www.fourmarksvillage.co.uk Clerk to the Council: Mrs Sarah Goudie

Wednesday 8th November 2017

Dear Councillor

Please note that you are hereby summoned to a meeting of the Parish Council to be held at Four Marks Village Hall on Wednesday 15th November 2017 at 7.30pm.

Yours sincerely

Sarah Goudie

Clerk to the Council

AGENDA

1. OPEN SESSION

Members of the public are invited to speak on any topic that is or could be directly related to Council business.

At the conclusion of the Open Session the formal meeting of the Council will commence

Please note the public are then no longer permitted to participate further in the meeting.

2. APOLOGIES AND APPROVAL OF ABSENCES

Cllr Anne Tomlinson, Cllr Dave Mills

3. DECLARATIONS OF INTEREST

Members are reminded of their responsibilities to declare any personal or prejudicial interest, which they may have in any item on the Agenda.

4. COUNCIL MINUTES

- To approve and sign the minutes of the Full Council held on Wednesday 18th October 2017, ***(previously circulated)***
- To report any matters arising from those Minutes that are not itemised on the Agenda below

5. COMMITTEE MINUTES

To **receive** the minutes of the following committees and **consider any recommendations** contained therein, not itemised on the Agenda:

- 5.1 Planning Committee held on 1st November 2017, ***(minutes attached)***
- 5.2 Open Space Committee held 1st November 2017, ***(minutes attached)***
 - 5.2.1 To approve Traveller policy ***(final draft attached)***
- 5.3 Finance & General Purposes Committee, ***(minutes to follow)***
 - 5.3.1 To approve budget and precept request, as presented
 - 5.3.2 To approve updated Employers Discretions policy

6. CHAIRMAN'S REPORT

To receive a report from the Chairman

7. EAST HAMPSHIRE DISTRICT COUNCIL

To receive a report from the Ward Councillors

8. FINANCIAL ISSUES

- 8.1 To receive and approve the list of payments made in October 2017, *(attached)*, and November 2017's payments to date *(to follow)*
- 8.2 To receive and approve the bank reconciliation and trial balance as at 31st October 2017 *(attached)*.
- 8.3 Interim Audit report, formal response to recommendations.

9. FOUR MARKS PRIMARY SCHOOL – CONSULTATION

10. FOUR MARKS COMMUNITY AWARD

11. CLERK'S REPORT AND CORRESPONDENCE ITEMS

12. COUNCIL REPRESENTATIVES' REPORTS:

To receive reports from Council representatives, as applicable.

13. NEXT MEETING:

Extra-Ordinary Full Council, Wednesday 22nd November 2017, 7.30pm Four Marks Village Hall
Full Council, Wednesday 20TH December 2017, 7.30pm, Four Marks Village Hall