

Four Marks Parish Council

Unit 32, Lymington Barns, Lymington Bottom Road, Medstead, GU34 5EW

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Wednesday 10th January 2018

Dear Councillor

Please note that you are hereby summoned to attend a meeting of the **Full Council** to be held at Four Marks Village Hall on Wednesday 17th January 2018 at 7.30pm.

Yours sincerely

Sarah Goudie

Ms Sarah Goudie, Clerk/RFO

A G E N D A

1. OPEN SESSION

Members of the public are invited to speak on any topic that is or could be directly related to Council business.

At the conclusion of the Open Session the formal meeting of the Council will commence

Please note the public are then no longer permitted to participate further in the meeting.

2. APOLOGIES AND APPROVAL OF ABSENCES

Cllr Shaun McCarthy, Cllr Simon Thomas

3. DECLARATIONS OF INTEREST

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

4. COUNCIL MINUTES

- To approve and sign the minutes of the Full Council held on Wednesday 20th December 2017 ***(previously circulated)***
- To report any matters arising from those Minutes that are not itemised on the Agenda below

5. COMMITTEE MINUTES

To **receive** the minutes of the following committees and **consider any recommendations** contained therein, not itemised on the Agenda:

- 5.1 Planning Committee held on Wednesday 3rd January 2018, ***(Minutes previously circulated)***
- 5.2 Open Space Committee held Wednesday 3rd January 2018, ***(Minutes previously circulated)***
- 5.3 Finance & General Purposes Committee held on Wednesday 10th January 2018 ***(to follow)***
 - 5.3.1 To formally approve the new Local Council Risk System Summary ***(to follow)***

6. CHAIRMAN'S REPORT

To receive a report from the Chairman

7. DISTRICT COUNCILLORS' REPORT

To receive a report from the Ward Councillors

8. RESPONSIBLE FINANCIAL OFFICER'S REPORT

- 8.1 To receive and approve the list of payments made in December 2017, bank reconciliation and trial balance as at 31st December 2017 *(previously circulated)*
- 8.2 To receive and approve January 2018 payments to date in principle *(to follow)*

9. COUNCIL MATTERS FOR APPROVAL

- 9.1 To approve the annual precept request following proposal by the Finance & General Purposes committee, for 2018/2019
- 9.2 To approve 2018/2019 meeting schedule, in principle *(attached)*

10. EAST HAMPSHIRE DISTRICT COUNCIL CONSULTATIONS (4th December 2017 - 29th January 2018)

- 10.1 Local Information Requirements for East Hampshire District Council
- 10.2 Consultation Draft Vehicle Parking Standards Supplementary Planning Document
- 10.3 Draft Residential Development and Householder Extensions, Supplementary Planning Document

11. GENERAL DATA PROTECTION REGULATION

To receive a report from the Clerk on the changes to Data Protection Legislation that will affect the Parish Council and agree action plan following recommendations.

12. CORRESPONDENCE ITEMS

To acknowledge correspondence items, and any action arising.

13. COUNCIL REPRESENTATIVES' REPORTS:

To receive reports from Council representatives, as applicable.

14. NEXT MEETING:

Full Council, Wednesday 21st February 2018, 7.30pm, Four Marks Village Hall