

Four Marks Parish Council

Unit 32, Lymington Barns, Lymington Bottom Road, Medstead, GU34 5EW

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Wednesday 14th March 2018

Dear Councillor

Please note that you are hereby summoned to attend a meeting of the **Full Council** to be held at Four Marks Village Hall on Wednesday 21st March 2018 at 7.30pm.

Yours sincerely

Sarah Goudie

Ms Sarah Goudie, Clerk/RFO

A G E N D A

1. OPEN SESSION

Members of the public are invited to speak on any topic that is or could be directly related to Council business.

At the conclusion of the Open Session the formal meeting of the Council will commence

Please note the public are then no longer permitted to participate further in the meeting.

2. APOLOGIES AND APPROVAL OF ABSENCES

Cllr Anne Tomlinson, Cllr Karin Black, Cllr Tim Brake, Cllr Simon Thomas

3. DECLARATIONS OF INTEREST

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

4. COUNCIL MINUTES

- To approve and sign the minutes of the Full Council held on Wednesday 21st February 2018 (***attached***)
- To report any matters arising from those Minutes that are not itemised on the Agenda

5. COMMITTEE MINUTES

To **receive** the minutes of the following committees and **consider any recommendations** contained therein, not itemised on the Agenda:

5.1 Planning Committee held on Wednesday 7th March 2018, (***Minutes attached***)

5.2 Open Space Committee held Wednesday 7th March 2018, (***Minutes attached***)

6. CHAIRMAN'S REPORT

To receive a report from the Chairman

7. DISTRICT COUNCILLORS' REPORT

To receive a report from the Ward Councillors

8. RESPONSIBLE FINANCIAL OFFICER'S REPORT

8.1 To receive and approve the list of payments made in February 2018, bank reconciliation and trial balance as at 28th February 2018 (***previously circulated***)

8.2 To receive and approve March 2018 payments to date in principle (***to follow***)

9. **COUNCIL REPRESENTATIVES' REPORTS:**
To receive reports from Council representatives, as applicable.
10. **ANNUAL PARISH MEETING & COMMUNITY AWARD**
11. **PARISH OFFICE**
12. **100 YEAR END OF WW1 COMMEMORATIONS**
13. **POST OFFICE COUNTER SERVICE IN FOUR MARKS**
14. **CORRESPONDENCE ITEMS**
To acknowledge correspondence items (*attached*), and any action arising.
15. **NEXT MEETING:**
Wednesday 18th April 2018, 7.30pm, Four Marks Village Hall