

FOUR MARKS PARISH COUNCIL

Minutes of the ANNUAL PARISH MEETING Held on Wednesday 11TH APRIL 2018, commencing at 7.30pm At the Village Hall, Four Marks

Hosted by: Cllr Janet Foster, Chairman

The Annual Parish Meeting was called by the Chairman and was held in the Village Hall on Wednesday 11th April 2018 commencing at 7.30pm.

Cllr Janet Foster opened the meeting and thanked the scouts for the teas and coffees served beforehand.

PRESENTATIONS

Martin Shefferd, HCC Children's Services Department

Mr Shefferd started his presentation explaining how school places were calculated in respect of planning terms and how developer's contributions are used to provide school places and infrastructure and quoted their website for further guidance.

Mr Shefferd then proceeded to advise attendees on the procedure being followed for the enlargement for Four Marks Primary School. The initial consultation for principle of enlargement had already taken place, with an associated public notice. The pre-planning consultation would take place in June, with the proposals to be in place for the 2020 intake. From feasibility to delivery, the anticipated time scale would be two years. The aim was to create two classes per year group, requiring 4 new classrooms and additional space in the main building. The topography, ecology, electric cables and woodlands surrounding the school have been challenging. However, the primary action is try and resolve the car parking issue which, as there is an 80% of pupils being driven to school due to location, there does not appear at this time to be an easy solution, but several options are being investigated.

Questions that followed the presentation:

1. The capacity numbers for both Four Marks and Medstead, funding per pupil and catchments were questioned, and Mr Shefferd detailed how funding was calculated, and budgeted, confirming funding was pupil driven, and calculated in April based on October figures. He also added that people not applying for catchment schools made life difficult particularly when places could not be offered at the preferred schools and encouraged everyone to apply in time and to the appropriate schools.
2. The problems with the drop off and pick up at the school were again questioned, with suggestions of provision of a drop off zone, by perhaps a compulsory purchase of adjoining land. Mr Shefferd reiterated HCC's policy was not to provide parking thus creating more demand on car journeys, but acknowledges that Four Marks is a different case, due to its location and amount of parents who have no option but to drop off by car, and that is why the team are looking at a variety of ways to try and improve the situation prior to any school enlargement.
3. There was also a question on pre-school funding for additional spaces as both pre-schools are currently full, with waiting lists.

Mr Shefferd was happy to answer any questions on the project and other related issues, and it was agreed that any further queries should be emailed directly to the Clerk to forward on.

The Chairman thanked Mr Shefferd and his team, and the introduced the next presenter.

Mark Shiner, Hampshire Fire & Rescue

Mark presented alone as Rebecca Mundy was unable to attend. He gave an extremely informative presentation on community resilience and emergency action plans and it was agreed that, following the presentation, the parish council must, without delay, prepare a community emergency action plan, detailing evacuation plans and

emergency contacts, and it was suggested that this project should be launched at the Village Picnic. The Chairman agreed to lead the initiative and Mark kindly agreed to assist where possible.

There were no questions, however Mark was happy to be emailed further with any queries and was thanked for his time by the Chairman.

Booklets were given out for householders to enter their own emergency info, with additional copies to be held at the Parish Office.

Michelle Beasley, CitizenAID

Michelle's presentation was avidly followed by all attendees, where she explained how the CitizenAID 'App' worked and how all members of the community can help in an emergency and procedures to follow.

Michelle was thanked for her time and informative presentation.

Copies of all presentations are available by contacting the Clerk at the Parish Office.

All presenters were thanked, and the Chairman moved on to the next item of business.

FOUR MARKS COMMUNITY AWARD

At last year's APM we asked if you thought that we should have a Four Marks Parish Council Community Award to publicly recognise endeavour and achievement in the community and you said yes.

We received several very different nominations, which made this decision extremely hard. The Parish Council considered each nomination very carefully and finally drew up a short list of three outstanding members of our village. Those shortlisted are here tonight.

Nominations received were against the following criteria for someone who had benefitted the local community in the following ways:

- *outstanding contribution;*
- *shown a 'professional' attitude and excellent dedication;*
- *given exceptional commitment;*

The three finalists, in alphabetical order are:

James Coles

There are few in the village that do not know James Coles, a long term resident, and former Parish Councillor, one of his many community roles. He has worked tirelessly for Four Marks Football Club and now regularly opens the bar, with family members and friends to help at the pavilion, providing a service lost with the closure of the Windmill pub. He organises many social events and helps out at others such as the Village Picnic. James was nominated by Mollie and John Thompson saying 'James gives his time freely and goes above and beyond for the community, we all owe him a massive thank you', which I think we would all support.

Teresa Hammond

Again, there are few members of the community that do not know Teresa. Since moving to the village in 1988, she immediately joined voluntary community activities. She assisted with the toddler group, raised funds for the children's play equipment in the old play area, took over leadership of the Beavers, becoming Cub Scout leader, District Commissioner for Cubs, and finally Group Scout Leader, organising a range of activities. As a teacher at Four Marks Primary School, Teresa has prepared many generations of local school children for their lives beyond. She has been a member of the Festival committee and subsequently involved in many of the village events; such as the St George's Day parade, Remembrance Sunday, children's art exhibitions and many more, and currently actively fund raising for the replacement scout building. Her nominator, Val Lucas, reminds us that Teresa retires from all her roles this year, and feels for that reason it would be both timely and appropriate that her huge contribution to the village over the years should be recognised.

Barbara Thomas

Barbara has been in the village for 13 years and has always been very involved in the community. An officer and now president of the Four Marks Afternoon WI and secretary of the Four Marks Care group for nearly 11 years,

constantly battling volunteering red tape. Her nomination was received from Elizabeth Craigen, who summarises 'Barbara has never pushed herself forward but has always been that "steady hand on the tiller"'.

I am sure you will agree, we have three very worthy nominees, please join me in thanking all of them for their contributions.

I should note that one of our nominees is married to a parish councillor. He was not involved in any discussions at any time, and I am not sure he was aware she had been nominated until she received her invitation.

However, the remaining members of the parish council eventually chose a winner and, this year, the Four Marks Community award for 2018 goes to

Teresa Hammond.

Please join me to accept your award.

We also want to recognise James Coles and Barbara Thomas as runners up and ask them to come and receive a certificate of thanks.

Photos were taken were then taken with the Chairman and all recipients.

The formal meeting then commenced.

AGENDA

1. APOLOGIES FOR ABSENCE:

Apologies for absence were received from Cllr Simon Thomas and Cllr Karin Black

PRESENT:

Chairman:	Cllr Janet Foster
Parish Councillors:	David Mills, Davie Edgar, Shaun McCarthy, John Davis, John Hammond, Tim Brake, Anne Tomlinson
District Councillors:	Ingrid Thomas, Deborah Jackson
County Councillor:	Mark Kemp Gee
Clerk:	Sarah Goudie
Members of the public:	41

2. ADOPTION OF MINUTES OF THE PREVIOUS ANNUAL PARISH MEETING, HELD ON 12TH APRIL 2017, AND ANY MATTERS ARISING:

The Minutes were circulated to all Parish Councillors following the above meeting and it was agreed at the Parish Council meeting held on 21st June 2017 to accept them in principle. It was concluded that they were a true reflection of the meeting, and subsequently adopted as read. There were no matters arising.

3. PARISH COUNCIL CHAIRMANS REPORT – CLLR JANET FOSTER

In my third year as Chairman I would like to thank all councillors for giving their time freely and working hard in helping to make Four Marks a better place. I would also like to thank Sarah Goudie our Parish Clerk and Responsible Finance Officer who continues to work diligently and patiently with demands from the public, official authorities and councillors.

With our growing community we increased your parish precept this year by £2.95 per year for a band D dwelling. This is to enable us to continue to carry out the services that we believe you want in Four Marks.

The following are some examples over the past year:

- *Grounds maintenance contracts for all our open spaces including the recreation ground, cemetery and Swelling Hill pond with grass cutting, bin emptying, and tidying.*

- Carried out tree maintenance at Lymington Green, the recreation ground and wildlife corridors.
- Maintenance of Benians Pavilion and finalised the new agreement with the Parish Council.
- Kept our rights of way network free of obstructions.
- Employ Paul Bridges our own maintenance person.
- Continued to sponsor the Speed Watch and Street Watch teams and their volunteers who help create a safer community.
- Supported a variety of local charities and services.
- Organised the first Four Marks 10K together with shorter fun runs which will take place again this year on July 8th together with children's races to be organised by Four Marks Primary School.
- Started the Community Award.

In planning and new developments, we:

- Made comments on all planning applications using the Joint Core Strategy, Medstead and Four Marks Neighbourhood Plan and Village Design Statement in our parish and in the neighbouring parishes when applicable. Working closely with Medstead Parish Council, to ensure that we have a greater voice regarding planning issues that challenge our communities.
- Supported the liaison meetings at the 4 new developments just north of the railway line.

From the developer contributions we have carried out the following.

- Completed the refurbishment at Oak Green Parade to replace the planting areas, seating and street furniture and enlarging the carpark before resurfacing it.
- Adding new equipment in the children's play area including a large shelter, provision of the Multi Use Games Area, replacement timber multi play area, replacement safety matting, swings and environmental improvements fencing and tree planting. We have some new oak ladder rung notice boards awaiting installation and new cemetery gates in production.
- Totalling just over £90,000 of allocated developers contributions

With grants from our County Councillor and District Councillor

- £1500 towards new Speedwatch equipment, £2000 towards Festiwell and the 10k run, £200 towards notice board refurbishment, £225 for new picnic benches at the pond, and £200 towards a new gate for the children's play area.

2017 / 2018 seemed to be a year of consultations and we have responded to a variety eg Parish Charter, various Planning papers, CPRE (Campaign for the protection of Rural England), CIL (Community Infrastructure Levy), Boundary Commission Review and others.

Soon our Parish office will be moving, due to a change of renting conditions, to a temporary location, before moving into Four Marks later this year. The address will be found on our website and in the Village News.

We will again be asking for nominations later in the year for our Community Award for someone who stands out and goes the extra mile giving service in our community.

May next year, there will be Parish Council elections. All Councillors will retire and might offer themselves for re-election. If you would like to stand then look out for the election notices in March / April.

Sadly, I need to mention about the incident at the recreation ground where our maintenance man and Clerk received verbal abuse by 3 women including one resident. This is now under investigation by the police. I would appreciate that residents support the Parish Council and its staff so that this sort of behaviour is never repeated.

Please remember that residents can speak at the beginning of all our meetings in the “open session”. The dates are published on our website, notice boards & social media. Our contact details can also be found in the Four Marks Village News.

4. PARISH COUNCIL FINANCIAL REPORT – CLERK/RFO, SARAH GOUDIE

In accordance with the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and Governance and Accountability for Smaller Authorities in England, the Parish Council accounts are audited each year by an independent internal auditor, currently Auditing Solutions Limited.

An Annual Governance and Accountability Return (AGAR), which has replaced the former Annual Return, will be prepared by the Clerk/RFO for the internal auditor to sign following completion of audit. The AGAR will then be approved by the Parish Council and signed by the Chairman for submission to the newly appointed external auditors. PKF Littlejohn LLP.

The external auditor compares the financial year’s accounts with the previous year’s accounts and can, if necessary, carry out further audit should they so wish.

The AGAR will be returned, confirmed and signed by the external auditor and displayed for 21 days on our notice boards together with a notice advising that anyone can request to see the documents in accordance with the Freedom of Information Act.

The previous year’s accounts should be presented at the Annual Parish Meeting, in this case the year ending 31st March 2017, however as the results are now over a year old, it has been historical for the Clerk/RFO to present the provisional figures of the financial year just completed 2017-2018, as well as the two previous years. It is important to note that the figures contained within this report *are provisional* and have not been reconciled against the latest bank statement, approved by the Parish Council, nor audited, and therefore are subject to change following the processes as detailed above.

A budget for the following financial year is prepared in November each year so that the Parish Council can project the spending requirements and agree an appropriate Precept amount to be requested through the Council Tax by EHDC.

The draft accounts are attached at the end of the Minutes as an Appendix.

A query was raised over the presentation of the accounts, and the Clerk agreed that the format was not user friendly but were historical and had been inherited. She did agree and would look with the Councillors at a complete format change for next year’s meeting.

5. DISTRICT COUNCILLOR’S REPORT – DIST. CLLR INGRID THOMAS

Last year I managed to spend all my pot of District Councillor grant money to the last penny and was used on a variety of projects. The remaining money from District Councillors who did not spend all of their grant fund is being gathered together and is being distributed around the district, and I have been able to secure additional funds for Four Marks Care and the Holiday at Home group, both of which offer such a valuable service to the community. I now have a new pot, so please contact me with projects to spend it on.

Together with Mark Kemp Gee we are working together to find ways for safer pedestrian passage across the Boyneswood Road Bridge, changes to the Lymington Bottom junction and with the Parish Council with the issues with parking at the school.

I am also working closely with the compliance team, one site in Four Marks is currently under a stop notice for non-compliance with planning conditions, and also working closely with environmental health issues on the building sites.

The District Council are also responding to the consultation for the replacement ESSO pipeline, which currently runs partially through Four Marks.

As always, if I can be of any assistance my contact details are in the Four Marks News.

DISTRICT COUNCILLOR'S REPORT – DIST. CLLR DEBORAH JACKSON

It has been a quiet year in planning terms, although the construction period for all sites, with the associated mud, lorries and road closures has made life miserable for all, but liaison meetings for all sites are taking place to ease.

Cllr Jackson was also pleased to see that Four Marks Parish Council now has representation on the Alton Sports Centre development board to represent the parish views on the new facility.

Currently looking at the green infrastructure and provision of a safe pedestrian route to Medstead primary school on Roe Downs Road.

Grant money this year has been spent on Street Watch, Parish Council towards the refurbishment of the notice board and Mansfield Park PPG group, new year's money now available, and awaiting applications.

Question.

Will the Government changes proposed in the NPPF have an effect on the planning guidance contained within the Neighbourhood Plan?

Answer.

The EHDC Local Plan is now currently being reviewed and consultations on the update are likely to take place later in the year, with the hope that the plan will be back in force as near to May 2019, when the plan becomes 'out of date'. However, it has been confirmed that the Neighbourhood Plan should stand for 5 years after its adoption, and therefore should not be 'watered down' and still carry full weight, if the Local Plan becomes 'out of date' before the review is agreed by the Government Inspector.

6. COUNTY COUNCILLOR'S REPORT – CLLR MARK KEMP-GEE

Cllr Kemp Gee opened his report with his thanks for re-election in May 2017, adding that he received over 70% of the vote, with a 40% turnout, which was exceptionally high for a local election, and expressed gratitude. Upon his re-election he was reappointed as Chairman of the Hampshire Pension Fund (which includes all district councils in Hampshire, valued at £7 billion) and Chairman of the Members Code of Conduct Panel.

He also wished to pay tribute to Malcolm Seal who had worked tirelessly with him on the Brislands Lane Liaison panel.

County matters:

- Council Tax has gone up by 5.4% for those of us in East Hampshire – but Hampshire has the lowest Council Tax of all English Counties except Somerset.
- Central Government Grant to help pay for all County Services is less than half what it was in 2010 and by 2020 it will be eliminated and replaced by allowing us to keep some of our business rates but not ALL our business rates unfortunately.
- We are now spending over £500 million alone in adult social care a year and keenly await the Government White Paper to be produced this summer to learn how we are to cope with this overwhelming problem and the inter-action with the NHS going forward.
- Four County Councils in England are thought to be under great financial pressure, including Surrey, we are proud that Hampshire is one of the best managed despite the acute cutbacks we have had to make as our Government Grant has been cut to ribbons.
- County is once more attempting to put together a Combined Strategic and Economic Authority without an elected mayor, including Portsmouth, Southampton and the Isle of Wight for greater (in size) Hampshire whilst continuing its opposition to try and split Hampshire into two local authorities and consign East Hampshire to Solent City.

Four Marks Matters:

- Much activity in bringing significant improvements to safety on A31 in Four Marks area, particularly around the Shrave, and extension of speed limits.
- Blackberry Lane / Lymington Bottom junction – the problems continue with no resolution forthcoming as yet.
- Brislands lane re-surfacing and snagging problems.
- Lymington Bottom Road / A31 junction and Pelican Crossing.

- Four Marks CoE School - parking.
- Constant battle to repair pot holes and drainage maintenance.
- Post Office. Working with District Councillor and MP to bring the service back.
- Possibility of Community Traffic Calming Initiative.
- And finally, I am pleased to support Four Mark's Speed Watch and provision of the village sign from my Devolved Budget."

Questions

1. Referring to the Brislands Lane junction at Lymington Bottom, there is not the required visibility splay, Highways do not seem to accept this, we have all lost confidence. It was acknowledged that the audit had been carried out, but no report as yet. Cllr Kemp Gee suggested that perhaps the Parish Council should consider commissioning an independent report and would be happy to support it with his fund.
2. The Shrave. A suggestion was given to Cllr Kemp Gee, although acknowledging there had been some changes, for delineating bollards on the white lines where the A31 goes from 2 lanes to 1 to stop cars dangerously overtaking as they run out of road. Cllr Kemp Gee asked for examples to raise with Highways.
3. With reference to the proposed fourth pedestrian crossing at Lymington Bottom, there was a suggestion that perhaps a roundabout would be more appropriate, which Cllr Kemp Gee acknowledged.

7. QUESTIONS FROM THE FLOOR.

There were no additional questions.

Cllr Foster thanked all the presenters and members of the public who attended and closed the meeting at 9.45pm



FOUR MARKS PARISH COUNCIL

FINANCIAL REPORT FOR THE ANNUAL PARISH MEETING 11th APRIL 2018

RECEIPTS

DETAIL	Year to 31/3/16 £	Year to 31/3/17	Year to 31/3/18
Balance Brought Forward	118,930	137,211	129,193
Precept (including council tax support grant)	82,000	85,000	105,000
VAT recovered from previous year	8,184	10,055	22,587
VAT recovered from current year (1)	0	0	28,131
Burial Ground fees	3,560	5,010	3,465
Pavilion subs and lettings	2,103	4,892	4,120
Sports Pitches/ground hire	0	0	1,275
Allotment committee income	2,419	2,692	2,488
Wayleave	72	72	72
Developers Contributions/Grants (2)	13,199	67,508	99,104
Sundry (including reimbursements) (3)	1,108	432	1,575
Neighbourhood Plan	5,290	1,028	545
Donations (4)	1,250	0	3405
Tennis Courts (5)	7,712	0	16,700
FM Youth Club Fund	0	0	9,562
Interest	363	317	236
Rounding	0	0	-1
Total Receipts	127,260	177,006	298,264

NOTES:

1. **2018** VAT has been recovered quarterly in this financial year
2. **2016** Developers contributions £11,555 for outdoor gym equipment; District Councillor Grants of £750 (goal posts) and £822 (notice board), £12.00 leaflet printing; £60 Four Marks News for bench
2017 Developers Contributions and grants; Aerial runway £8868; Skate Park & Teenage Activity area £57,818; School Notice Board £822;
2018 Developers Contributions and grants; Speedwatch equipment £1500, Festiwell £748, Recreation Ground & Open Spaces £51,921, Oak Green refurbishment £44,935
3. **2016** Reimbursements; £600 Village Hall Trust for Tennis Courts, £232 TSB Bank plc compensation; £39.95 insurance refund; £235.90 materials for pond expenditure
2017 Parish office rent (£50), Fun run fees income £342; £40.00 fee reimbursement
2018 Event entry fees, £1517, reimbursement £8; Parish Office MPC rent £50
4. **2016** Donations from sports clubs
2018 Festival Committee £2482 (Village Sign), Charles Church £360 (boundary gate), FM Angling club £62.50 picnic bench, Four Marks News £500
5. **2016** Money held from Tennis Court Trust and annual rental
2018 Annual rental and reimbursement for fencing costs



FOUR MARKS PARISH COUNCIL

FINANCIAL REPORT FOR THE ANNUAL PARISH MEETING 11th APRIL 2018

PAYMENTS

EXPENDITURE Detail	2016 £	2017 £	2018 £
Staff costs (6)	22,125	27,096	34,239
Administration (7)	2,986	2,698	2,999
Subs to membership bodies	956	1,017	1126
Audit	765	775	760
Training & publications (8)	-	1,558	479
Insurance (9)	4,911	5,526	5682
Legal & Professional fees	3,545	1,331	2375
Sundry Items (10)	0	186	1601
Utilities	4,477	5,067	5962
Maintenance work & repairs (11)	1,207	4,400	10423
General open space work (12)	5,682	33,217	25478
Oak Green costs	3,645	3,436	3895
Cemetery	2,239	168	0
Equipment/refurbishments (13)	33,468	69,571	94660
Allotment Fund	3,053	1,687	3044
Tennis Courts (14)	-	525	22700
Open space fund payments (reserves)	1,860	2,195	8700
Grants awarded (under S137) (15)	2,000	1,150	2,150
Grants awarded (other) (15)	0	0	3,700
Benians Trust Grant	834	0	0
Neighbourhood Plan Costs (16)	3,177	153	172
Capital expenditure (17)	1,617	671	687
Reserves	0	0	457
VAT (recoverable)	10,036	22,597	33811
Rounding	0	0	-2
Total Payments	108,583	185,024	265,098

NOTES:

6. **2016** Increase in Staff costs due to increase from 30 hours to 37 hours, and provision of pension
2017 Increase in Staff costs due to employment of deputy clerk
2018 Increase in Staff costs due to mid term increase (CiLCA attained), and employment of maintenance person, deputy clerk left in September
7. **2016** Please note split in reporting headings for 2016, administration, legal fees and utilities are now split for future years. £3545 Legal fees required to respond to persistent FOI requests, see 2015. Administration (£1603) includes stationery, computer software, postage, travel expenses (£638), hall hire (£150), office rent £120, training & publications (£415)
2017 Admin figure includes general supplies & postage £1432, travel £895, hall hire £252 and office rent £120.00
2018 Admins costs £1517, travel £837, Chairmans allowance £47, hall hire £478 and office rent £120.00
8. **2017** Training & Publications now separate heading due to increased costs due to clerks qualification training and conference costs and additional councillor training
9. **2017** Insurance increase due to additional play equipment
2018 As previous year, increase due to new equipment
10. **2017** Additional costs for Fun Run; £168
2018 Event, Festiwell and Four Marks 10k
11. **2017** Increased costs due to additional maintenance repairs both pavilion and open spaces
2018 Increase due to drainage works £3740, open space maintenance works £4201, general labour/cleaning works £2482
12. **2016** Increase due to additional open space works required
2017 Higher figure due to nominal code change to include open space grass cutting, and additional works to all open space areas
13. **2016** Increase due to the purchase of new equipment; adult multi gym £9990 (developers contributions), waste bins £370, goal posts £1276 (grant). Clearance and removal of skate park equipment and area, £4,500, new fencing at allotments £2,300, and all grass cutting for all areas owned by the Parish Council, currently comes under this heading
2017 Equipment purchase through grants and developers contributions including new aerial runway £8867.50; £822.00 new notice board; £10,212 timber assault course; Skate ramps, shelter, table tennis table and swing £49,670
2018 Equipment/materials purchase with Developers Contributions and grants; Grants: Festiwell £575, Picnic bench £224, Speedwatch equipment £1,500; Developers Contributions: Oak Green refurbishment £44,617, Recreation Ground, open space and environmental improvements £47,744
14. **2017** Parish Council have now taken ownership of the courts, maintenance costs
2018 All three courts re-fenced, paid for by club contributions, grants, and developers contributions
15. **2016** Village Hall Grant £1,600, Homestart £100.00 CPRE £50, Streetwatch £250.00
2017 Citizens Advice £1000, CPRE £50; pavilion projector donation £50, Victim Support £50, less paid out as no further applications were made
2018 Annual grants; Citizens Advice £500; Home Start £200, Victim Support £100, CPRE £100, Streetwatch £250, Village Hall £1,600
One off grants; RDA £1000, Festival Committee £500, Heydeys pre-school £250.00, Scouts £100, Speedwatch, £1250.00 (£500 reimbursed by FMN)
16. **2017** Costs now reduced as Neighbourhood Plan completed and adopted, insurance cost only
17. **2016** New Printer £183, Christmas lights (grant from last year) £585, container for cricket equipment £850
2017 New computer and screen for office
2018 Office furniture, computer equipment and event materials
18. **2018** Speedwatch equipment, additional payment



FOUR MARKS PARISH COUNCIL

FINANCIAL REPORT FOR THE ANNUAL PARISH MEETING 11th APRIL 2018

RESERVE ACCOUNTS

FUNDS HELD IN RESERVE ACCOUNTS	2016 £	2017 £	2018 £
Badger Close (special fund) (18)	9,765	8,085	6,925
Kingswood Copse (special fund) (18)	7,999	7,935	395
Bus Shelter Maintenance (18)	2,000	1,550	1,128
Barry Seward Memorial Tree Fund (18)	1,000	1,000	1,000
Benians Trust (Trust Fund) (19)	37,303	37,527	37,704
Parish Council Reserves (20)	28,204	23,773	39,424
Allotment Committee (21)	2,223	2,966	2,410
Defibrillator – maintenance fund (22)	190	190	190
Tennis Courts (23)	7,712	7,187	2,572
Election Provision (24)	0	1,500	1,500
Community Building Fund (25)	0	5,000	13,700
FM Youth Club Fund (26)	0	0	9,562
Rounding (27)	0	0	1
TOTAL FUNDS HELD	96,396	96,713	116,510

Notes:

18. *Badger Close, Kingswood Copse, Bus Shelter Maintenance and Barry Seward Memorial Tree have funds specifically received and ring fenced for the maintenance of these areas only. All receive interest and all expenses are processed through the Council accounts.*
19. *Benians Trust – The Trust is managed by the Parish Council and the funds held must be used for the benefit of residents, but not individuals, for recreational purposes. In the past this has included playground, Benians Pavilion, Sports Clubs, Scouts and Guides.*
20. *Parish Council Reserves – The figure of £39,424 is the current total reserves held by the Parish Council that can be spent on other projects or purpose not currently ring fenced.*
21. *Allotment Committee, the Allotment Committee manage their own fund, but the funds are held by the Parish Council.*
22. *Defibrillator Maintenance Fund – funds given to hold for maintenance/replacement equipment*
23. *Tennis Courts, funds transferred from Village Hall Trust when Parish Council took over ownership of the courts, ring fenced for tennis courts maintenance and improvements*
24. *Funds held for provision of election.*
25. *Funds held for the community buildings improvements.*
26. *Youth Club Fund, funds given to PC to hold for future youth club expenditure*
27. *Rounding – this is where pence are excluded and round pounds used. This affects all areas and as the figures produced here are rounded up or down some slight difference occurs.*



**Four Marks Parish Council Current Year
Bank - Cash and Investment Reconciliation as at 31 March 2018**

Un-confirmed Bank & Investment Balances

Bank Statement Balances

31/03/2018	TSB Current Account	53,248.44	
28/02/2018	TSB Deposit Account	78,806.20	
28/12/2016	Benian's Trust TSB Account	0.00	
31/01/2018	Benian Trust National Savings	37,703.90	
			169,758.54

Unpresented Payments

7,399.80
162,358.74

All Cash & Bank Accounts

Benian Trust Fund - National S	37,703.90
Benian Trust Fund - TSB	0.00
Current Bank A/c	45,848.64
Deposit A/C	78,806.20
Other Cash & Bank Balances	0.00
Total Cash & Bank Balances	162,358.74



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BENIANS TRUST ACCOUNT

AS AT 31st MARCH 2018

Balance brought forward from 2016/17

National Savings	<u>£37,527.06</u>	<u>£37,527.06</u>
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Income – Interest

National Savings	£ 176.84	£ 176.84
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Expenditure

Balance carried forward:		<u>£37,703.90</u>
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