

**FOUR MARKS PARISH COUNCIL**

**Minutes of the Meeting of the Open Space Committee  
Held on Wednesday 1<sup>st</sup> August 2018 commencing at 8.50pm  
At Four Marks Village Hall, Lymington Bottom, Four Marks**

<b>MEMBERS PRESENT:</b>	<b>Cllr Anne Tomlinson (Chair), Cllrs John Davis and Janet Foster</b>
<b>IN ATTENDANCE:</b>	<b>Sarah Goudie (Clerk)</b>
<b>APOLOGIES:</b>	<b>Cllr Dave Mills</b>
<b>ABSENCE:</b>	<b>Cllr Davie Edgar</b>

**18.59 OS OPEN SESSION**

The Clerk had several issues to raise that were not on the Agenda, as below:

Kissing Gate at Lyeway Crossroads

Following several reports of issues with the step down onto the lane from FP 18, the clerk had got a quotation to install sleeper steps at the cost of just under £200, and it had also been suggested that scalplings should be added to cover the raised bar. It was agreed to contact Rights of Way to see if this was something they could rectify rather than use Council funds, particularly as this is not Parish Council land, and Paul would be asked to lay scalping when the holes at the car park at Swelling Hill Pond were filled.

Children's play area gate

The handle has been ripped off the play area gate and the gate cannot be shut. The Clerk had looked at replacement gates as it looked as if it would not be possible to fix the handle back on, which had been found and given to Cllr Tomlinson. It was suggested that the supplier was contacted to see if they could advise.

Christmas Tree

It was agreed to purchase the tree direct from the supplier as the last year, but to go for one that was slightly smaller, and narrower, due to the weight of last year's. The Clerk was asked to contact Hampshire Woodlands to see if they were once again able to assist.

Recreation Ground

Following a recent attack on a dog at the Recreation Ground, although the police and dog warden were involved, the Parish Council were asked if they could also write a letter to the person involved advising them that they must keep their dog under control at all times, as they were on Parish Council property. The Clerk agreed to contact PC Kelly, but she was unsure whether he would be able to release personal details.

A request had also been made to white line a disabled bay and some parking bays, but it was agreed that parking was generally not an issue and not to carry this out at this stage.

Cemetery works

The Clerk advised that the long awaited memorial renovation works were being carried out week commencing 13<sup>th</sup> August 2018.

Cllr Davis also wished to raise his concern over the loose tarmac at the top of Uplands Lane by the Bowls Club following damage caused by vandals, and potential further damage once the winter weather sets in, and that remedial works need to be considered. Agreed to add this as a future Agenda item.

**The formal meeting commenced at 9.15pm. Standing Orders were applied.**

**18.60 OS APOLOGIES FOR ABSENCE**

An apology for absence had been received from Cllr Dave Mills, which was acknowledged and accepted.

#### 18.61 OS DECLARATIONS OF INTEREST.

There were no Declarations of Interest.

#### 18.62 OS COMMITTEE MINUTES

- The Minutes of the Open Space Committee Meeting held on Wednesday 4<sup>th</sup> July 2018, previously circulated, were proposed as an accurate record by Cllr Tomlinson seconded by Cllr Davis, approved by members, and duly signed by the Chairman. The Clerk apologised for the wrong month being shown at the end of the Minutes, which had been amended.

Matters Arising from meeting held on 4<sup>th</sup> July 2018:

- Sale of land to rear of Chaffinch Road. A chaser email had been sent, but one of the occupants is away until late August.
- Oak Green. All trees now pruned, some damage to Cherry where delivery vans are parking in disabled bay and hitting foliage. Site meeting tomorrow for quotation for installation of dragon's teeth and loose slabs.
- RoSPA, works arising from the report scheduled to be carried out, Cllr Mills had queried the chain replacements prior to the meeting, but had been reassured that the work was necessary.

#### 18.63 OS AREA UPDATE

##### Allotments

- Nothing to report. **Action pending**, *provision of prickly plants.*

##### Badger Close

- Oak Tree in Sett being checked this week. Report to follow. **Action pending**

##### Benians Committee/Pavilion

- Agreed at Full Council to get additional quotations, Cllr Bonter has agreed to assist. **Action ongoing.**
- Costs of CCTV queried at Full Council, as above, Cllr Bonter has agreed to look at various options. **Action ongoing.**

##### Cemetery

- Gates delivered, awaiting installation. **Action pending.**
- Cemetery spoil, agreed to remove at least half. **Action pending.**
- Memorial bench, location agreed, awaiting third party installation. **Action pending.**

##### Footpaths

- Information still being collated for full report. **Action pending.**

##### Kingswood Copse

- No reported issues.

##### Lymington Bottom Green

- No reported issues.

##### Oak Green

- Upgrade of CCTV system discussed at Full Council, as above Cllr Bonter investigating options. **Action ongoing**
- New notice board; request for Developers contributions of 50% cost now applied for. **Action ongoing.**
- Delivery parking and rubbish to the rear of the shops. **Agenda item.**
- Verge reduction and posts installed and loose paving slabs still awaiting action. **Action pending.**
- Paul to take over raised flower beds, formal letter to Eddie Hodkin to confirm. **Action pending**

- Ladder rung notice board installed.

#### Recreation Ground

- Steps to tennis courts. **Now completed.**
- Directional sign, clubs now responded, clerk to source designs for approval. **Agenda item.**
- Skate park vandalism. **Now completed.**
- Ash Tree behind scout hut being full assessed this week, report to follow. **Action pending.**
- Ladder rung notice board installed.

#### Station Gardens

- No reported issues

#### Swelling Hill Pond

- Installation of second bench still to be carried out, all other benches now cleaned and repainted. **Action pending**
- Site visit with Angling Club still to take place. **Action pending.**
- Replacement warning signs awaiting wording approval prior to production. **Agenda item and action pending**
- Diseased Ash tree removed, ladder rung notice board installed.

#### General items

- Dog fouling improvement scheme in conjunction with the primary school. **Action pending**
- Tree inspection reports now received. Documents to be circulated prior to meeting. **Agenda item.**

### **18.64 OS NEW ISSUES FOR DISCUSSION**

- **Tree Inspection Reports**

The clerk apologised for not circulating the reports prior to the meeting and handed out hard copies. Two reports were looked at in detail and concerns were raised over the inconsistency and potential missing of trees that should have been highlighted for removal. It was agreed to hold back payment until the reports had been checked by a local tree surgeon, and confirmation that the works identified as required needed to be done and how urgently. Councillors agreed to take the reports away for further consideration and the Clerk agreed to organise a secondary check for works that needed to be carried out.

- **Oak Green**

**Electrics;** Cllr Foster has ordered the boxes for the electric connections in the clock tower and would be contacting the electrician to install.

**CCTV;** whilst Excel are a reputable company, the replacement equipment was going to be expensive, and it was suggested that a domestic system would be just as good and far cheaper. Cllr Foster agreed to liaise with Cllr Bonter and look at where the cameras need to go, and whether it would be appropriate to install broadband equipment at the same time as the electrics. The Clerk raised concern over whether it would still be possible to have a camera behind the shops, and that this also needed to be taken into consideration. Cllr Tomlinson gave details of her electrician and Cllr Brake had already sent his through. Cllrs Foster and Bonter to progress.

**Delivery vehicles;** it was agreed to speak to Naked Grape, Fish & Chip shop and the chemist and ask their high sided delivery vehicles not to park in the disabled day as the tree was being damaged.

Stationery vehicles in rear car park; it was agreed to write to Owens cycles asking him to move the vehicles primarily as we need to remove the rubbish and cannot access it, but that it is not a storage facility for off the road vehicles.

**Water;** although Cllr Foster had written personally to Darren Dance, it was asked to Minute the Parish Council's thank you for the supply of water to water the flower beds in the drought.

- **Benians Pavilion**

**CCTV;** it was agreed to progress the same route with the CCTV at the Benians as Oak Green. Action; Cllrs Foster and Bonter.

**Boiler;** the Clerk confirmed that there was another company quoting to replace the system on Monday, Cllr Bonter had been advised and was attending to get a better understanding of what was required before contacting other companies to quote.

**Replacement door for the new office.** Clerk still to source a replacement and more secure door for the Parish Office.

- **Land between skate park and pavilion**

The Parish Council had finally been advised that the owner of the land was not deceased and upon discovering this information were rather concerned that two solicitors, who had been engaged to trace the death certificate and estate details, were not able to establish that the information was false.

Now this information had come to light it was agreed that the Parish Council would not fence off the land but take legal advice from EHDC or HCC on potential ways to purchase the land. The Clerk had discovered upon looking at the purchase deeds of the Recreation Ground that if anyone requires permanent access, other than Uplands, and High Grove (which no longer exists) using Uplands Lane, they need to request permission from the Parish Council, who would not grant permission for access for development on land outside the Settlement Policy Boundary in a recreational area.

- **New signage**

The clerk proposed a different approach to replacing the Recreation Ground finger post and showed an example of a painted sign which would have enough space for Recreation Ground and all the clubs who wished to have their names on the sign. The Committee were all in agreement and the Clerk agreed to get some draft proofs for approval, using the local sign maker.

- **Area of open space at junction with Telegraph Lane and A31 Winchester Road**

It was agreed that it would be beneficial to tidy up the area as it currently looks a little neglected. Although wildflower seeds had been planted, it was unlikely that they would grow without rain or watering. It was agreed that the addition of some 'dragon's teeth' would designate that the land was owned, and the proximity of the notice board should ensure people realise it belongs to the Parish Council. As this was a relatively easy task it was agreed to add this to the list of jobs for the maintenance man.

**18.65 OS DATE OF NEXT MEETING**

Wednesday 5<sup>th</sup> September 2018, 8.30pm, to follow planning at the Village Hall.

**18.66 OS The Chairman closed the Meeting at 10.05 pm.**

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**Chairman**