

# Four Marks Parish Council

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Wednesday 12th September 2018

Dear Councillor

Please note that you are hereby summoned to attend a meeting of the **Full Council** to be held at Four Marks Village Hall on Wednesday 19<sup>th</sup> September 2018 at 7.30pm.

Yours sincerely

*Sarah Goudie*

**Sarah Goudie, Clerk/RFO**

## A G E N D A

### 1. OPEN SESSION

Members of the public are invited to speak on any topic that is or could be directly related to Council business.

**At the conclusion of the Open Session the formal meeting of the Council will commence**

***Please note the public are then no longer permitted to participate further in the meeting.***

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### 2. APOLOGIES AND APPROVAL OF ABSENCES

**Cllr Simon Thomas, Cllr Tim Brake, Cllr Davie Edgar**

### 3. DECLARATIONS OF INTEREST

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter

### 4. COUNCIL MINUTES

- To approve and sign the minutes of the Meeting of the Full Council held on Wednesday 18<sup>th</sup> July 2018 and Wednesday 15<sup>th</sup> August 2018 (***previously circulated***)
- To report any matters arising from those Minutes that are not itemised on the Agenda

### 5. COMMITTEE MINUTES

To **receive** the minutes of the following committees and **consider any recommendations** contained therein, not itemised on the Agenda:

6.1 Planning Committee held on 1<sup>st</sup> August and 5<sup>th</sup> September 2018, (***previously circulated***)

6.2 Open Space Committee held on 1<sup>st</sup> August and 5<sup>th</sup> September 2018, (***previously circulated***)

6.3 Finance & General Purposes Committee held on 25<sup>th</sup> July 2018 (***previously circulated***)

### 7. CHAIRMAN'S REPORT

To receive a report from the Chairman

### 8. EAST HAMPSHIRE DISTRICT COUNCIL

To receive a report from the Ward Councillors

### 9. FINANCIAL ISSUES

9.1 To receive and approve the list of payments made in July and August 2018, (***previously circulated/to follow***)

9.2 To receive and approve the bank reconciliations and trial balance as at 31<sup>st</sup> July and 31<sup>st</sup> August 2018 (***to follow***).

9.3 To receive and approve the bank payments to date September 2018 (***to follow***)

**10. INTERNAL COUNCIL MATTERS**

- 10.1 Adoption of Discipline & Grievance Policy *(to follow)*
- 10.2 Approval of Parish Insurance quotation *(to follow)*
- 10.3 Clerks report & correspondence *(list to follow)*

**11. COUNCIL REPRESENTATIVES' REPORTS:**

To receive reports from Council representatives, as applicable.

**12. COMMUNITY BUILDINGS PROJECT**

To receive an update on the progress to date and finalise details for the drop-in session

**13. "THERE BUT NOT THERE"**

To discuss whether to participate in the WW1 Commemorative Silhouettes initiative

**14. JOINT PARISH & HIGHWAYS MEETING REPORT**

To receive a report on the joint highways meeting from the Chairman

**15. NEXT MEETING:**

Full Council meeting, Wednesday 17<sup>th</sup> October 2018, 7.30pm, Four Marks Village Hall