

# Four Marks Parish Council

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[www.fourmarksvillage.co.uk](http://www.fourmarksvillage.co.uk) Clerk to the Council: Ms Sarah Goudie

Wednesday 31<sup>st</sup> October 2018

Dear Councillor

Please note that you are hereby summoned to attend a meeting of the **OPEN SPACE COMMITTEE** to be held at Four Marks Village Hall on Wednesday 7<sup>th</sup> November 2018 at **8.30pm**.

Yours sincerely

*Sarah Goudie*

**Clerk to the Council**

## A G E N D A

### 1. OPEN SESSION

Members of the public are welcome to attend meetings of the Council and its committees.

General questions will be taken before the main business of the meeting and any comments on an agenda item will be taken at the appropriate time. Relevant documentation is available from the Clerk in advance on request. Matters requiring further consideration will receive a reply in writing.

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**At the conclusion of the Open Session, Council Standing Orders will be applied.**

### 2. APOLOGIES FOR ABSENCE

### 3. DECLARATIONS OF INTEREST

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

### 4. COMMITTEE MINUTES

- To approve and sign the minutes of the Open Space Committee Meeting held on Wednesday 3<sup>rd</sup> October 2018 (*previously circulated*), and any matters arising not included on the Agenda

### 5. AREA UPDATE

To discuss any outstanding issues arising from the Area Update report:

### 6. ITEMS FOR DISCUSSION

- 6.1 Swelling Hill Pond; land ownership query and maintenance proposals
- 6.2 Tree Inspections; proposed work schedule and report findings
- 6.3 Oak Green; clock tower and electrics, Christmas lights and grit bin quotations for approval
- 6.4 Recreation Ground Signage; quotation for approval
- 6.5 CCTV Options for Oak Green and the Recreation Ground
- 6.6 Footpaths; action plan update

### 7. NEXT MEETING: Wednesday 5<sup>th</sup> December 2018, to follow Planning Committee